



MICHAEL R. PENCE, Governor
STATE OF INDIANA

INDIANA DEPARTMENT OF HOMELAND SECURITY
302 West Washington Street
Indianapolis, IN 46204



James L. Greeson, State Fire Marshal
Division of Fire and Building Safety

Checklist for a Complete Foundation Submittal

To qualify for a foundation release, an applicant must provide a complete submittal of foundation drawings demonstrating compliance with all applicable building laws and fire safety laws including the following:

- ☐ A site plan drawn to scale, showing dimensioned location of building property lines, and distance to all adjacent buildings on the property, as well as width of any street or easements bordering the property.
- ☐ Foundation and details. Where applicable, provide basement plans and details. Indicate width, thickness and depth below grade of all footings.
- ☐ Sections and details of walls showing dimensions and construction materials.
- ☐ If a design professional is required, each page of all drawings shall include the signature and the seal of the design professional.
- ☐ Plans marked "For permit only", "Preliminary", "Not for construction", "For reference only", "Future", or "Optional" are unacceptable for use in DFBS' plan review process.
- ☐ Any additional information that may be needed to substantiate statements that the proposed construction will comply with the rules of the Fire Prevention and Building Safety Commission.

